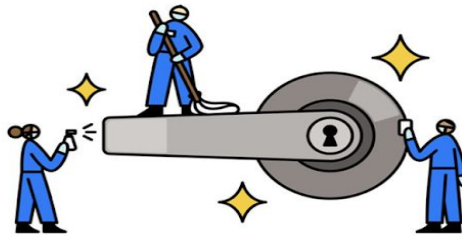
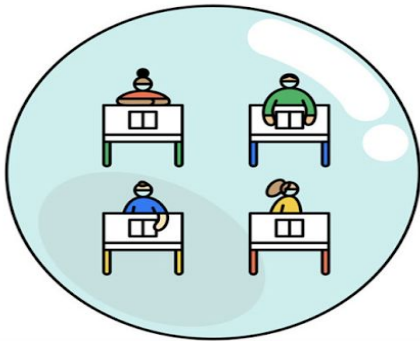
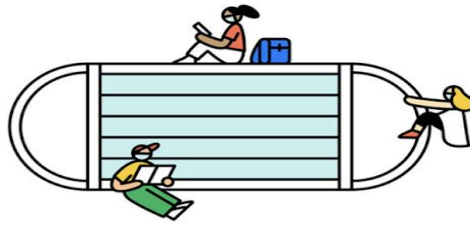
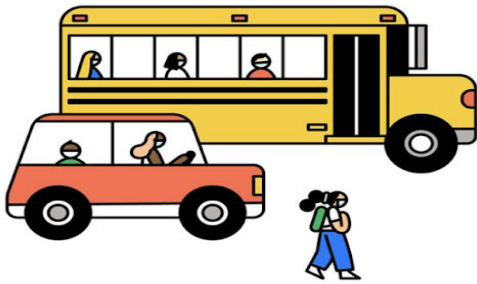


## VineyardAppCamp In-Person and Hybrid Re-Opening Checklist



### TRANSPORTATION (One often overlooked potential sources of virus transmission)

- Encouraged all parents to drop off students at school, if they are able
- If buses will be used
  - Buses at 50% capacity
  - Ensured 6 feet of distance between student riders
  - Communicated to students and parents that masks are required on the bus
  - Communicated to drivers that bus windows should be open to increase ventilation
- Negotiated multiple trips for buses that may be necessary due to reduced capacity, or arranged alternative options for students

### ENTRY TO SCHOOL GUIDELINES (One often overlooked potential sources of virus transmission)

- Clearly communicated the changing national circumstances to parents, with details on whether in-person, hybrid, or online will be put in place
- Clear communication on what your school is waiting for to transition from one teaching model to another
- Clearly communicated to parents and students that anyone with any illness symptoms must stay home

- ❑ Purchased no touch thermometers ([still available on Amazon here](#)) for school nurses to conduct temperature checks if necessary
- ❑ There is debate about the value of schoolwide temperature checks. If you opt to go this route, explain why to parents.

#### MASK GUIDELINES

- ❑ Clearly communicated to parents that all on-campus students must wear masks (including on school supply list)
- ❑ Extra masks on-hand for students who forget
- ❑ Clearly communicate to students that bullying for wearing or not wearing masks is unacceptable (even if mask-wearing is mandated)
- ❑ Communicate to students that they should clean and sanitize hands before putting on their masks, and they should avoid touching their mask while they are wearing it

#### IN-CLASS GUIDELINES (SOCIAL DISTANCING AND COHORTS)

- ❑ All desks at least 6 feet apart (may require transitioning large non-classroom spaces like auditoriums into classrooms)
- ❑ If possible, some classes held outdoors
- ❑ Staggered class transition times
- ❑ If possible, students organized into cohorts to avoid class transitions and limit virus transmission
  - ❑ Plan in place for teachers to travel between cohorts, allowing cohorts to remain in one classroom
  - ❑ Cohort plan clearly communicated to parents
  - ❑ For maximum safety, consider a staggered schedule, where some cohorts will attend school on Monday and Wednesday, and others Tuesday and Thursday, with the groups alternating Fridays
  - ❑ If going with a cohort schedule, print out and share cohort schedules with all students. Schedules should clearly visually indicate which classes are online and which are in-person.
- ❑ If possible, make plans for multiple supervised mask-breaks during the day, making mask-mandate compliance more likely. Custodial staff and teachers can help by fetching students from classrooms, escorting them outside, and supervising them during breaks. (Mask breaks can take place in mini-pods that should also be communicated to parents and students)

#### IF SOMEONE GETS SICK

- ❑ Clearly communicated to parents that any student who is sick must leave school until they can provide a negative COVID test
- ❑ Consulted with [local health department](#) on policy for dealing with student sickness - your local health departments guidance can help you decide whether the entire cohort must go

## SURFACE SANITATION

- Hand sanitizer purchased and available in classrooms
- Communicated to teachers that classroom doors should be left open as long as possible to prevent virus from collecting on doors
- Plan in place for custodial staff to clean bathrooms, desks, doors, and sinks more frequently than normal

## AIR CIRCULATION

- School HEPA filters replaced prior to reopening - in order to ensure greater air circulation
- [Inquire about whether your ventilation system can be modified to increase airflow](#)

## LUNCH AND SNACKS

- Plan in place to have lunch within classrooms, within cohorts if cohorts are in place
- If lunch must happen in cafeteria, stagger lunches to ensure it is possible to have 6 feet of distance between students

## RECESS

- Plan in collaboration with gym instructors to have recess outdoors, with masks on, in a socially distanced way
- Communicated to parents that the school recognizes that physical activity is important to students, especially now, and has a plan for it
- Staggered recess times

## GYM AND SPORTS

- Plan for socially distanced outdoor games, excluding contact sports
- Plan in place to engage students with naturally non-contact sports like cross-country and tennis

\*\* Drawn from [NPR analysis](#), CDC national reopening guidelines, and US News and World Report